

**IFTA, INC. BOARD OF TRUSTEES
FIRST QUARTER 2007 MEETING
JANUARY 18 - 19
CHANDLER, ARIZONA**

Board Members:

Scott Bryer	New Hampshire Department of Safety
Kim Craig	Ontario Ministry of Finance
Kirk Davenport	Texas Comptroller of Public Accounts
Julian Fitzgerald	North Carolina Department of Revenue
Garry Hinkley	Maine Bureau of Motor Vehicles
Rena Hussey	Virginia Department of Motor Vehicles
Scott Greenawalt	Oklahoma Corporation Commission
Robert Turner	Montana Department of Transportation
Sonia Sanders	Kentucky Transportation Cabinet

IFTA, Inc. Personnel:

Lonette Turner	Executive Director
Jessica Eubanks	Executive Assistant
Tom King	Webmaster
Debora Meise	Program Director
Tammy Trinker	Events Coordinator

Guests:

Gary Bennion	CNF Transportation Services
Robert Pitcher	American Trucking Association

Call to Order

Mr. Garry Hinkley (ME), IFTA, Inc. Board of Trustees (Board) 1st Vice President, called the meeting to order. All nine Board members were present. Mr. Hinkley welcomed the new Board members, Mr. Robert Turner (MT) and Ms. Sonia Sanders (KY). Mr. Gary Bennion (CNF, Transportation Services.), Industry Advisory Committee (IAC) Chair, and Mr. Robert Pitcher, American Trucking Association (ATA), were also present.

Approval of Meeting Minutes

Fourth Quarter 2006 Board Meeting

The Board reviewed and offered minor corrections to the minutes as written.

Motion: Mr. Scott Greenawalt (OK) moved to accept the minutes as amended. Mr. Scott Bryer (NH) seconded the motion. The motion passed.

Board Actions by Email

During the Fourth Quarter 2006, the Board corresponded by email. The purpose of the correspondence was to consider nominations to the IFTA Information Technology Advisory Committee (ITAC), Agreement Procedures Committee (APC) and Law Enforcement Committee (LEC). In addition, the email correspondence approved the decal specifications for 2008.

Motion: Mr. Julian Fitzgerald (NC) moved to accept all minutes as written. Mr. Greenawalt seconded the motion. The motion passed.

Executive Session

The Board then went into a closed, executive session for the purpose of the election of officers to the Executive Committee. During this session, the Board elected Mr. Hinkley as President, Mr. Kirk Davenport (TX) as First Vice President, and Ms. Kim Craig (ON) as Second Vice President.

IFTA, Inc. Clearinghouse Update

Ms. Lonette Turner, IFTA, Inc. Executive Director, provided an update on the IFTA, Inc. Clearinghouse. There are forty-three (43) member jurisdictions participating and four (4) member jurisdictions that are in the advanced testing stages. Eleven (11) jurisdictions are not participating. Three of these members are US jurisdictions and eight are Canadian provinces. The majority of those not participating cite the US Patriot Act and confidentiality concerns as issues for not participating in the IFTA, Inc. Clearinghouse. It is estimated that most non-participating jurisdictions will become members within the next twenty-four months.

Looking ahead, specifications for hardware to run and maintain the IFTA, Inc. Clearinghouse were reviewed. The expansion is important to maintaining the integrity and availability of the server. This expansion would be to the transmittal portion of the Clearinghouse using Windows 2003 and Network Load Balancing services. It would require the purchase of two additional servers that would provide maintenance to any machine within the “transmittal cluster” while still providing the transmittal and funds netting services.

ACTION ITEM 1-1Q07:

IFTA, Inc. will research and provide operating budget estimates for the expansion of the IFTA, Inc. Clearinghouse servers as outlined in the written report provided by Jason DeGraf. These costs are to include the purchase of two additional servers and any required software necessary to maintain the server integrity and availability. These estimates are to be provided to the Board for consideration during the 2Q07 Board Meeting.

Funds Netting Project Update (S.P. I.C.4.)

IFTA, Inc. continues to prepare for the availability of funds netting through the IFTA, Inc. Clearinghouse. Discussions continue with the banking industry and provisions have been arranged for the accounts to accept both ACH debits and wire transfers. The concern of interest earned against the account (s) continues to be researched. Some methods of working with interest earned currently being reviewed include distributing by percentage, automatic ACH debits and/or credits once the amount of interest has been determined, or creating a separate account that would collect the interest.

The Board charged the IFTA Clearinghouse Advisory Committee (CAC) and IFTA, Inc. with further research and review of this issue and report recommendations for settling the account (s) back to the Board. This issue will need to be decided prior to IFTA, Inc. activating the funds netting project. It is estimated that the funds netting portion of the IFTA, Inc. Clearinghouse could begin as early as January 2008.

ACTION ITEM 2-1Q07:

The IFTA Clearinghouse Advisory Committee will review the issue of interest earned against the funds netting account(s) and provide recommendations to the Board following their review. IFTA, Inc. will also request the banking industry to review this concern and provide recommendations that could be presented to the Board for consideration.

IFTA Clearinghouse Advisory Committee (CAC) Report

Mr. Hinkley reported that the committee continues to work on the revisions to the IFTA, Inc. Clearinghouse Access Agreements. The revisions being incorporated will make it a requirement for members to participate in both the demographic and transmittal processes of the IFTA, Inc. Clearinghouse. Additionally, once implemented, members will be required to participate in the funds netting process. As the participating members renew their Access Agreements with the IFTA, Inc. Clearinghouse, they will be presented with the amended Access Agreement outlining the new requirements. New members joining the IFTA, Inc. Clearinghouse will be presented with the amended Access Agreement once it has been finalized.

ACTION ITEM 3-1Q07:

IFTA, Inc. will provide the Board with a copy of the amended IFTA, Inc. Clearinghouse Access Agreement for their review.

The Best Practices Guide for the CAC has been incorporated into a section of the Agreement Procedures Committee Best Practices Guide. The CAC will not be drafting a separate Guide.

Strategic Plan II.3.C.2. – Promote Participation in the IFTA, Inc. Clearinghouse

Based on the participation of membership in the IFTA, Inc. Clearinghouse, the marketing materials currently available, and the continued communication with those jurisdictions not currently participating, the Board felt that this specific action item has been completed.

IFTA, Inc. Website

IFTA, Inc. Webmaster, Mr. Tom King, provided a demonstration of the IFTA, Inc. website. Improvements continue to provide a more user friendly website. Some of the improvements incorporated include a list of the different access levels available. Users with a Level 5 access or higher can view the various access levels to better understand what each level has access to once they have logged in to the website with their User ID and password.

A direct link to the most current newsletter edition has been created. When entering the IFTA, Inc. website address on the browser bar, users can now include the word “news” following the end of the web address (<http://www.iftach.org/news>). This addition will direct the user to the current edition of THE IFTA NEWS. Previous volumes are still accessible through the link on the home page.

New levels are being created for committee members-only access. These levels will require a special log in and will provide a private access to message boards tailored specifically to the user’s committee. The Standing Committees that currently have this access include the Audit, Agreement Procedures, and Law Enforcement Committees. Committee members are contacted via email to sign up and access these web pages. Additional committees that will be activated for this level of access include the Attorneys’ Section Steering, Dispute Resolution, Program Compliance Review, and Industry Advisory Committees. Completion for these locations to be accessible is anticipated by April 2007.

Revisions to the tax rate matrix continue to improve the use and comprehension of the database. Downloaded files will continue to follow the existing formats, but the revised database will be able to accommodate new fuel use types as they become known. As the matrix grows with each new fuel use type, it will become necessary to reconfigure the appearance of the database while maintaining the integrity of the data supplied. The new matrix is being tested. It is anticipated that the new matrix can be released by July 2007.

IFTA Meetings Update

2007 IFTA Meetings

Mrs. Tammy Trinker, IFTA, Inc. Events Coordinator, provided the IFTA Meetings update. Over 180 persons attended the January IFTA / IRP Audit Workshop. This figure represents an increase from the 2006 attendance and is reflective of 140 members from 50 jurisdictions and 44 persons representing 35 industry or private sector companies. A review of the critiques received indicates most attendees were aware of the workshop at least three months in advance and that the pre-registration process was clear and simple and experienced no problems accessing the materials in advance of the workshop. The breakout session regarding Industry and MPG Records was the most favored agenda topic. This topic was followed by the audit reports breakout session as well as the bulk fuel and ignore miles breakout session. Overall, 72% of the attendees were satisfied with the 2007 IFTA / IRP Audit Workshop and more than half felt that the Jurisdiction Only Session met or exceeded their expectations.

The 2007 IFTA Attorneys’ Section Meeting will be held at the Westin in Indianapolis, Indiana on May 11 – 12. The room rate will be assessed at the government Per Diem and the registration fees were previously approved at \$250 for members and \$310 for industry and private sector representatives. The Attorneys’ Section Steering Committee (ASSC) has been working on the preliminary agenda. The registration packet will be posted to the IFTA, Inc. website early February.

The 2007 Annual IFTA Business Meeting will be held at the DoubleTree in Chesterfield, Missouri on July 20 – 21. The Pre-Information Packet will be posted late March. The registration fees will be reviewed

following the Board Meeting once all pertinent information has been received from the hotel. A room rate of \$85.00, which is below the county's government Per Diem, has been confirmed with the hotel.

ACTION ITEM 4-1Q07:

IFTA, Inc. is to continue assessing the budget for the 2007 July Annual IFTA Business Meeting. Upon receipt of the pertinent expenses, the registration fees are to be submitted to the Board for vote by email. The Pre-Information Packet for this meeting is to be posted by late March.

Future IFTA Meetings

The ASSC is considering a teleconference in the near future to review the location options for the 2008 and 2009 IFTA Attorneys' Section Meetings. Based on the current meeting schedule, the 2008 meeting is scheduled to be held in Arizona while the 2009 meeting may be held at an alternate location. Prior meetings were held in Atlanta, GA (2003), Manchester, NH (2005), and Indianapolis, IN (2007). The committee will need to determine if they would like to revisit one of these locations or choose a different jurisdiction altogether.

The 2009 IFTA / IRP Audit Workshop remains under negotiation while IFTA, Inc. works with IRP, Inc. to consider the hotel location and scheduling of this joint workshop. There are four hotel proposals pending for this workshop in the Phoenix area.

The Agreement Procedures Committee (APC) and Law Enforcement Committee (LEC) continue to discuss the location for the 2009 IFTA Managers' and Law Enforcement Seminar. The current recommendation is that the seminar be held in Arizona. The 2009 Annual IFTA Business Meeting is scheduled to be in the Northeastern Region. IFTA, Inc. will issue a Letter of Interest to the IFTA Commissioners of this region in February and work to identify the host jurisdiction for the 26th Annual IFTA Business Meeting.

Program Compliance Review Update

Mrs. Debora Meise, IFTA, Inc. Program Director, presented the Program Compliance Review (PCR) update. All fifteen reviews have been scheduled for the Western Region and team members are still being secured. Issues involving the revised passport travel requirements have created problems with securing team members for those reviews requiring travel between the US and Canada.

A teleconference was held recently with IRP, Inc. to discuss the combined IFTA / IRP Compliance Review Project. There were areas of concern identified by the IRP Peer Review Committee which will be presented to the IRP Board for discussion.

Oregon and Wyoming have volunteered to participate as test jurisdictions for the IFTA / IRP Compliance Review Project. Wyoming has tentatively been scheduled in May and Oregon was scheduled for September. It is intended that the process and findings, from the Wyoming review, be presented during the July Annual IFTA Business Meeting for discussion by membership.

There are several differences between the IFTA PCR and IRP Peer Reviews that still need to be addressed. Some of these differences include the review cycles, regional reviews vs. implementation year reviews, as well as actual combined reviews vs. simultaneous reviews. The Board also discussed the different records retention requirements between IFTA and IRP. It was noted that, in order to change the IFTA PCR cycle, ballot language would need to be proposed for membership's consideration.

ACTION ITEM 5-1Q07:

The Board will compose a letter to the IRP, Inc. Board regarding the combined IFTA / IRP Compliance Review Project. This correspondence is to address the various concerns between the two organizations' review processes as well as to request their continued support of the project.

Program Compliance Review Committee Report

Ms. Rena Hussey (VA), Program Compliance Review Committee Board Liaison, referenced the report provided by Committee Chair, Ms. Vicki Haydon (AR). The committee holds teleconferences every other month to keep abreast of review issues and other items of interest to the committee. They continue to provide feedback on jurisdictions' reviews conducted by the Program Compliance Review teams.

Committee vacancies were reviewed. The committee recommended Ms. Patricia Platt (KS) to fill the Midwestern Region vacancy, effective February 1, 2007. Additionally, the current Chair's term will expire March 31, 2007. The committee intends to address this issue during the February teleconference. This change may result in an additional regional vacancy.

Motion: Ms. Hussey moved to accept the PCRC recommendation of Ms. Patricia Platt (KS) effective February 1, 2007. Mr. Bryer seconded the motion. The motion passed.

The committee presented an amended committee Charter for the Board's review that included roll off term language. The Board opted to table further discussions on this item until they have the opportunity to review and discuss all the IFTA Committee Charters later in the meeting.

Industry Advisory Committee Report

Mr. Bennion presented this committee report. The committee met following the January IFTA / IRP Audit Workshop. During this meeting, the committee nominated Mr. Bennion as successor to outgoing Chair, Ms. Donna Burch (Ryder Truck Rental) and Mr. Mahlon Gragen (ATC Leasing) as Vice-Chair.

ACTION ITEM 6-1Q07:

The Board will vote, by Email, on the Industry Advisory Committee's (IAC) nominations of Mr. Gary Bennion to assume the position of Chair and Mr. Mahlon Gragen, ATC Leasing, as Vice Chair.

The IAC Steering Committee was reviewed. Ms. Page Dunnegan (Unigroup) resigned her position on the Steering Committee, but remains an active member of the IAC. The committee has since appointed Mr. Dan Eisinger (Supervalu Transportation) to assume her role on the Steering Committee.

Reviewing the closed session from the IFTA / IRP Audit Workshop, the IAC offered several suggestions that the IFTA and IRP Audit Committees consider when preparing for future jurisdiction only sessions during the workshop. Some of the suggestions included establishing anti-trust guidelines, publishing the closed session agenda in tandem with the workshop agenda, and moving the closed session to the final day of the workshop as the last topic on the agenda.

ACTION ITEM 7-1Q07:

The IFTA Audit Committee will compile a set of guidelines for future closed, jurisdiction only sessions and present them to the Board for review during the 2Q07 Board Meeting. The Board recommends that the committee work with the IRP Audit Committee to complete this action item and seek additional input from the IAC. A presentation will be provided regarding jurisdiction only sessions and established guidelines at the July 2007 Annual IFTA Business Meeting.

During the 4Q06 Board Meeting, the Board determined that there was a need to create a special subcommittee that would focus on the issues of biodiesel fuel use (Action Item 31-4Q06). Representation on this subcommittee would be from each of the IFTA Standing Committees. The IAC discussed and considered the Board's request for their participation on this subcommittee. Ms. Burch and Mr. Pitcher have both volunteered to participate on this special subcommittee.

The committee will also continue to observe IFTA developments closely and provide comments and opinions on future ballot proposals as they relate to IFTA. The next meeting of the IAC will be in July just prior to the Annual IFTA Business Meeting in Chesterfield, MO. The committee has expanded this meeting from a half day to a full day of discussions.

Agreement Procedures Committee Report
Committee Best Practices Guide

Board Liaison Ms. Craig provided the Agreement Procedures Committee (APC) report. A draft of the Best Practices Guide has been completed. The Committee Chair, Mr. Hugh Hughson (BC), had inquired as to the publication of the Best Practices Guide due to concern of the content of the draft Guide. It was clarified that the Guide would be published on the IFTA, Inc. website. It was the position of the Board that the Guide should be reviewed by the entire committee, along with the Board's comments, for either acceptance or revision. It is the committee's responsibility to decide whether the document contains sections which should not be made public. This decision should be based on a majority of the committee members.

ACTION ITEM 8-1Q07:

The Agreement Procedures Committee (APC) will need to discuss the Board's comments on the APC Best Practices Guide and then review the document for changes or acceptance as drafted. The committee is to come to a majority decision as to whether any particular section or subject of the APC Best Practices Guide should be removed prior to its publication on the IFTA, Inc. website.

During discussion of the APC Best Practices Guide, the Board determined that a set process should be outlined for the release of all IFTA Committee Best Practices Guides'. Ms. Craig and Ms. Hussey volunteered to develop a process for releasing the Guides and present their recommendations to the Board for further discussion.

ACTION ITEM 9-1Q07:

The Board will work on developing a process for the release of all of the committees' Best Practices Guides'. Both Ms. Craig and Ms. Hussey volunteered to work on this process and present their recommendations for release to the Board.

Annual and General Reports and Exemption Database Discussions

The APC continues its efforts to revise the exemption database and Annual Reports to be more up-to-date and reliable for jurisdiction use. It was observed that a majority of the membership responds to the data requested when completing the Audit, Annual, and General Reports, but that very few jurisdictions complete the exemption information.

Reviewing the problem of the exemption database information, the Board discussed possible reasons as to why jurisdictions do not provide this information and considered making the provision mandatory. It was opined that the exemption databases are confusing and jurisdictions may be uncertain as to what information should be provided. Deciding that clarification and education were necessary in order to make the databases more user friendly, the Board determined that ballot proposals should not be submitted to amend the current IFTA Annual Report requirements until after membership could be educated regarding the databases and how best to complete and utilize the information available.

Reformatting the report to more clearly reflect what should be reported and separating the report into mandatory and non-mandatory sections as recommended by the APC should yield better, more useful results. An evaluation can then be made as to whether the information is useful, whether most jurisdictions are voluntarily reporting the non-mandatory items, and whether ballot changes should ultimately be pursued. The Board acknowledged the fact that the APC has been working with and should continue to work with the Audit Committee regarding exemptions.

ACTION ITEM 10-1Q07:

The APC is to create a new mock-up of the Annual Report as opposed to providing a list of recommendations on how to improve the current report forms (Strategic Plan Item II.1.D.1). To coordinate the completion of this action item, the committee is advised to work in three separate steps:

1. Review the Annual Reports for drafting a revised mock-up;
2. Present recommendations to the Board regarding the revised mock-up report form; and

3. Discuss and incorporate any Board comments or suggestions received from the revised mock-up report form.

APC Committee Membership

There is a vacancy from the Western Region. Possible candidates to fill this vacancy were discussed. Members of the Board had solicited volunteers on behalf of the committee. These volunteers will be forwarded to the committee for their consideration. It will be the committee's decision as to which nominee to submit to the Board for approval during the April 2007 Board Meeting.

ACTION ITEM 11-1Q07:

The APC Board Liaisons will submit the Board solicited candidates as possible Western Regional representatives to replace an outgoing committee member. It is the committee's decision as to which nominee to appoint and present to the Board for final approval by the 2Q07 Board Meeting.

Future Seminar locations

An impromptu survey of the committee members showed no strong opinions for regional rotation of the IFTA Managers' and Law Enforcement Seminar at this time. Considering the location for the 2009 seminar, the current host hotel's remodeling in 2006 was discussed and was questioned as to whether it would be a factor or concern in 2009. After contacting the hotel, it was determined that the Hilton Phoenix / East Mesa would not have any remodeling issues after this summer.

Committee Liaisons

The Committee Board Liaisons were reviewed and updated by the Board. Following are the liaison assignments:

Agreement Procedures Committee

Mr. Greenawalt will act as Lead Committee Board Liaison with Ms. Hussey and Ms. Sanders as co-Board Liaisons.

Alternative Fuels Subcommittee

Ms. Craig will be Lead Committee Board Liaison and Mr. Hinkley will be co-Board Liaison.

Attorneys' Section Steering Committee

Lead Committee Board Liaison is Mr. Bryer with Ms. Sanders as a co-Board Liaison.

Audit Committee

Mr. Bryer is the Lead Committee Board Liaison while Mr. Fitzgerald and Mr. Turner are co-Board Liaisons.

Industry Advisory Committee

The Lead Committee Board Liaison is Mr. Davenport and Ms. Craig will be co-Board Liaison.

Law Enforcement Committee

Mr. Fitzgerald is the Lead Committee Board Liaison and both Mr. Greenawalt and Mr. Turner will be co-Board Liaisons.

Program Compliance Review Committee

Ms. Hussey is the Lead Committee Board Liaison and Mr. Greenawalt and Mr. Davenport are co-Board Liaisons.

Clearinghouse Advisory Committee

Mr. Hinkley will remain as Lead Committee Board Liaison.

Dispute Resolution Committee

Ms. Craig is Lead Committee Board Liaison and Mr. Turner is the co-Board Liaison.

Information Technology Advisory Committee

Lead Committee Board Liaison is Mr. Bryer and Ms. Sanders is the co-Board Liaison.

Jurisdictional Liaisons

The Jurisdictions Board Liaisons were also reviewed and assigned. Following is the list of the Board member and the jurisdictions that they will be a liaison for.

Scott Bryer

Delaware, Maryland, **New Hampshire**, New Jersey, New York, Pennsylvania and Rhode Island

Kim Craig

Alberta, British Columbia, Manitoba, New Brunswick, Newfoundland, Nova Scotia, **Ontario**, Prince Edward Island, Quebec and Saskatchewan

Kirk Davenport

Arizona, California, Colorado, Kansas, Missouri, New Mexico and **Texas**

Julian Fitzgerald

Alabama, Florida, Louisiana, Mississippi, **North Carolina** and South Carolina

Garry Hinkley

Connecticut, **Maine**, Massachusetts and Vermont

Rena Hussey

Arkansas, Georgia, Ohio, Tennessee, **Virginia** and West Virginia

Scott Greenawalt

Illinois, Indiana, Iowa, Nebraska, **Oklahoma** and Wisconsin

Robert Turner

Idaho, **Montana**, Nevada, Oregon, Utah, Washington and Wyoming

Sonia Sanders

Kentucky, Michigan, Minnesota, North Dakota and South Dakota

Law Enforcement Committee Report

Mr. Fitzgerald, Board Liaison, provided this committee's report. The committee has new leadership. Ms. Jennifer Brown (AZ) was approved as Chair and Captain Marc Nichols (NC) was approved as Vice-Chair. Additionally, the committee is considering the appointment of a second Vice-Chair position. Three members expressed an interest in this position and the committee will vote on the nominee to present to the Board for approval at a later date.

A Committee Meeting is being organized for early March in NC. During this meeting, the committee will address several issues including the Best Practices Guide, a committee Strategic Plan, and the impending 2007 IFTA Managers' and Law Enforcement Seminar.

Mrs. Meise reported on the AAMVA Fall Workshop held in November 2006 in Minnesota. During the conference, one of the agenda items was law enforcement at roadside. Results of those in attendance during this discussion indicated that IFTA was not a priority at roadside and only two jurisdictions in attendance, Indiana and North Carolina, explained that they do check for IFTA at the roadside. It was the presumption of those present that IFTA could be reviewed during the audit process.

The Board speculated that this informal survey may not be reflective of what is truly occurring in jurisdictions with regard to IFTA enforcement. Since this was an AAMVA workshop, the jurisdictional representatives may not have been familiar with motor carrier and IFTA related matters. However, the

Board reaffirmed its prior commitment to increasing jurisdictional enforcement and making enforcement a more integral part of IFTA.

Additionally, it was reported that the IFTA Information Technology Advisory Committee (ITAC) created a roadside enforcement subcommittee. The purpose of this subcommittee is to determine how enforcement information can be distributed to law enforcement personnel.

Strategic Plan V.I.A.2. – Identifying one person per jurisdiction for law enforcement

In reviewing the law enforcement contacts on the Jurisdiction Communication Lists, the Board discussed the timeline provided to the LEC for completing this task. Due to the March committee meeting in NC, the Board opted to extend the deadline to June 30. It was explained that the person identified on the communication lists should be an individual that is active within the IFTA enforcement.

Audit Committee Report

Mr. Bryer, Audit Committee (AC) Board Liaison, reported on the activities of this committee. Effective February 1, 2007, Mr. Fred Alleman (PA) will resign his duties as Chair of the committee. Approved during the 4Q06 Board Meeting, Mr. Arthur Gumbs (ON) will assume the responsibility as Chair. His appointment creates a vacancy in the Canadian region. A vacancy will also be created in the Southeastern region once Ms. Mary Tamplin-Collier (GA) resigns her position due to committee term-limits.

The AC is reviewing two potential ballot issues. The first issue references the denial of credit in an audit and the other with a jurisdiction's ability to waive a licensee's requirement to maintain routes of travel or odometer/kilometer readings.

Attorneys' Section Steering Committee Report

Mrs. Trinker provided a review of the agenda topics being considered by the IFTA Attorneys' Section Steering Committee for the May 2007 IFTA Attorneys' Section Meeting. Some of the topics of interest discussed during a teleconference with Mr. Fred Clark (CT), Chair, Mr. Jay Befort (KS), Vice-Chair, and IFTA, Inc. include a Novices Guide to IFTA, alternative fuels, updates on NAFTA and CAFTA, conflicts between IRP and IFTA, adopting a public participation only policy, and an industry perspective presentation. The committee continues to work on the agenda items and format for the May meeting being held in Indianapolis, IN at the Westin hotel.

Dispute Resolution Committee Report

Ms. Craig, Board Liaison, explained that the committee hosted one teleconference during the 4Q06 and that there were no critical issues of discussion. Staggered committee term-limits were then discussed. Currently, the committee charter allows for members to serve three consecutive 2-year terms. As all members were appointed at the same time, the committee is concerned for members terming out simultaneously. To avoid this scenario, the committee presented a solution of staggered term-limits. The committee is recommending one 5-year and one 6-year term limit in each region, including industry representatives.

Motion: Ms. Craig moved to accept the recommendation of the DRC on the staggered term-limits for the committee members. Mr. Greenawalt seconded the motion.

During discussions, the current charter language was discussed. The current DRC charter term-limits allows that members shall serve for two years and that members could serve three consecutive terms, for a total of six years of service on the DRC. It was noted that the Board would be reviewing all of the IFTA Committee Charters later in the meeting and could then review the issue of committee term-limits at that time. Following the discussion, Ms. Craig withdrew the motion.

Motion: Mr. Bryer moved to table the Board's discussion of the DRC staggered term-limits until the Board has had an opportunity to review the committee charters. Mr. Greenawalt seconded the motion. The motion passed.

Information Technology Advisory Committee

Mr. Bryer, acting Chair, provided this committee report. Once the committee nominates a member as Chair, Mr. Bryer will assume the role of Board Liaison for this committee. The ITAC has held three teleconferences to date and has created two subcommittees. The first subcommittee will focus on electronic filing and creating a uniform format. This subcommittee is drafting a survey for membership posing technical questions such as systems utilized by the jurisdictions and methods of collection of data. The second subcommittee will focus on roadside enforcement issues. They will review the NLETS and determine how enforcement information can be distributed.

The Board discussed whether there was a correlation between safety inspections and IFTA roadside inspections. It was noted that several jurisdictions have separate agencies with a segregation of duties. One agency conducts safety inspections while another conducts IFTA roadside inspections. The Board recommended that the ITAC subcommittee reviewing the law enforcement issues contact the LEC for additional support and information to assist them in completing this objective.

Alternative Fuel Subcommittee Report

Ms. Craig reported on the progress of the formation of the IFTA Alternative Fuel Subcommittee. While some committees have submitted multiple volunteers to participate, some committees have not responded to the request to date. Volunteers have been submitted from the APC, AC, DRC and IAC committees. The ASSC, CAC, LEC and PCRC have also been contacted for volunteers. The Board determined that only one volunteer from each committee will be appointed to the Alternative Fuel Subcommittee.

ACTION ITEM 12-1Q07:

Committee Board Liaisons will contact those IFTA committees that have not responded to the original request for volunteer participation on the Alternative Fuels Subcommittee and inquire as to the availability of a volunteer to participate on the IFTA Alternative Fuels Subcommittee. Additionally, the subcommittee Board Liaison will review the complete list of volunteers, once received from each of the IFTA committees, and appoint one (1) volunteer from each committee to comprise the makeup of this special subcommittee.

NAFTA Fuel Tax and Registration Working Group

Mr. Davenport provided the North American Free Trade Agreement (NAFTA) update. Since the 4Q06 Board Meeting, several training sessions have been conducted. These sessions are arranged to assist carriers with plans to travel from Mexico to North America and from North America into Mexico. The training has focused on both IFTA as well as IRP provisions.

Several issues remain to be resolved before the borders can be opened for passage. Some of the issues discussed included the difference between an OP-1 and an OP-2 license. It was explained that an OP-1 allows for full access and travel throughout the US and CND while an OP-2 license allows for commercial zone travel only. Another included the designation of affixing the "MX" at the end of a Mexican carriers adopted US DOT to verify that the carrier is a Mexican carrier and not a US carrier, despite its adoptive jurisdiction. Safety inspections continue to be an area of concern. Ultimately, several issues remain to be considered politically. In the interim, training continues and the Border-States are working to prepare for the borders to be open.

New Business

Annual Report Provisions

Effective January 1, 2007, IFTA Full Track Final Ballot Proposal (FTFBP) 12-2005 amended the IFTA Audit Manual sections A310 and A320.200 as well as the IFTA Procedures Manual section P1110.300 to change the audit requirement by excluding new licensees from the account base and replacing "Current tax rates" with "Number of new licensees". These provisions do not affect the Annual Reports for 2006 due on March 1, 2007. Instead, these provisions will affect Annual Reports for 2007, which will not be required until 2008. The reporting period for an Annual Report is a calendar year running January 1 through December 31. During the calendar year of 2006, new licensees were not excluded from the number of IFTA accounts used to calculate the audit requirement for purposes of program compliance reviews and

were not required to be submitted as part of an Annual Report. The IFTA Annual Report is due by March 1, 2007.

ACTION ITEM 13-1Q07:

IFTA, Inc. will publish a clarification in THE IFTA NEWS regarding provisions A310 and P1110.300 for the February 2007 edition. This clarification will assist jurisdictions when completing the IFTA Annual Report.

IFTA Decals Bar-coding and Lamination

California submitted a request to allow the CA IFTA decals, beginning in 2008, to include a barcode. This barcode would permit CA to verify compliance and further reduce delays and inconveniences to their carriers. This enhancement would only affect the CA IFTA decal so that they could utilize barcode readers and speed up their roadside process.

The Board discussed the location and size of the barcode and emphasized concern regarding the barcode obstructing other elements of the decal as required by the specifications. It was further discussed that the approval be permitted for the 2008 CA IFTA decal only, on a trial basis.

Motion: Ms. Sanders moved that California be allowed to produce its 2008 IFTA decals to the specifications found in the IFTA Procedures Manual, P320.100, and including a barcode as requested. The barcode cannot obscure any other required element of the decal specifications. Mr. Turner seconded this motion. The motion passed.

ACTION ITEM 14-1Q07:

IFTA, Inc. is to forward a correspondence to the jurisdiction of California informing them of the Board's approval regarding the barcode request on the 2008 CA IFTA decals.

The Board further agreed to allow other jurisdictions to include a barcode on their 2008 IFTA decal, should they be interested, so long as they adhere to the same requirements outlined by the Board's motion above.

Quebec had submitted a request for the Board to review their IFTA decals regarding lamination procedures. There was concern that the QC decal was over laminated and did not adhere to the IFTA decal specifications, making the jurisdiction out of compliance. Quebec was asking for the Board's direction.

The Board reviewed several samples of Quebec's IFTA decals in comparison to those from other jurisdictions during the same years. During discussions, the differences between clear coating and over lamination were reviewed. It was explained that clear coating enhances a decals quality and color as well as serving to preserve and protect the decal. Lamination, it was explained, encases the decal in a plastic protection similar to those used by drivers' licenses. Once this clarification was explained to the Board by Mr. Wylie Abrams (VA), the Board reached the unanimous opinion that Quebec's decals are not out of compliance as they are not over laminated.

ACTION ITEM 15-1Q07:

The Board shall forward a correspondence to the jurisdiction of Quebec explaining that, after researching the issue of the QC IFTA decal and over lamination that the QC IFTA decal is not out of compliance with the IFTA decal specifications. Additionally, the Jurisdictional Board Liaison will contact QC following the Board Meeting to explain the Board's decision and inform QC that their IFTA decals have not been, nor are they currently, out of compliance in relation to lamination and over lamination.

IFTA Decals Color Rotation

Reviewing the recent IFTA decal color changes, it was clarified that the LEC had recently responded back to the Board their favorable position regarding a three (3) color rotation. The colors supported by the LEC include Pantone® 485 C red, Pantone® 299 C blue, and Pantone® 354 C green. This color rotation is effective immediately with the 2007 decals in blue, the 2008 decals in green, and the 2009 decals in red. It was the opinion of the LEC to withdraw the yellow or gold color from the rotation.

Ballot Review

Of the ten IFTA 2006 ballot proposals, there were three Full Track and seven Short Track Final Ballot Proposals. All members participated in the voting process providing fifty-eight (58) votes on all ballots except for IFTA STF BP 15-2006. All ballots passed except for IFTA FTFBP 12-2006. The ballots became effective December 5, 2006. These ballots include 1-2006 and 2-2006. All IFTA Short Track Final Ballot Proposals (STFBP) became effective November 21, 2006. These ballots include 4-2006, 5-2006, 6-2006, 8-2006, 9-2006, 11-2006 and 15-2006.

The ballot proposal submission deadline for 2007 is March 23, 2007. IFTA, Inc. will revise the online ballot schedule to reflect the new calendar year.

IFTA FTFBP #12-2006

The intent of this ballot was to allow the PCRC to initiate a compliance matter under R1555 against a jurisdiction that remains out of compliance with the IFTA following a PCR reassessment. The ballot failed to pass by one vote.

The Board considered whether or not this ballot proposal should be re-submitted following some amendments to the ballot language. Materiality concerns were again addressed. It was opined that the Board should contact those jurisdictions that voted against the ballot to discuss the intent of the ballot and clarify the jurisdiction's position for opposing the ballot proposal. Sponsorship of the amended ballot was also considered. It was discussed as to whether the Board, the PCRC, a single jurisdiction or multiple jurisdictions should sponsor the amended ballot proposal.

It was determined that each Board member poll their jurisdictions that did not support IFTA FTFBP 12-2006 and inquire as to why they opposed the ballot, what issues, if any, existed with the ballot language, and to inquire as to their support for an amended ballot proposal.

ACTION ITEM 16-1Q07:

The Board will poll those jurisdictions that voted against IFTA FTFBP #12-2006. This poll will inquire as to their reasoning for not supporting this particular ballot and inquire as to whether their position would be reconsidered should the ballot language be amended. The Board will then forward their findings to IFTA, Inc. for compilation and discussion via a teleconference to determine whether the issue should be presented to membership as a revised ballot proposal. The deadline for submitting ballot proposals for the 2007 schedule is late March.

Committee Charter Review

An in-depth review of the various IFTA Committee charters was conducted. The Standing Committee charters reviewed include the APC, AC, PCRC, LEC and IAC. In addition, the ASSC, an IFTA Special Committee, charter was also reviewed. The Board recommended amendments to all of the charters. It was the position of the Board that the charters reflect consistency, where applicable, for better understanding.

Term limits were reviewed by the Board. During discussions, it was observed that not all committees have a compilation of members showing their activation and expiration status on the committee. The Board felt that all IFTA committees should produce such a list to better track those members whose terms are expiring. This would be a useful tool in searching for volunteers.

ACTION ITEM 17-1Q07:

The IFTA Committees are to provide to IFTA, Inc. a list outlining all of their committee members and include their individual term limits. Upon receipt, these lists are to be posted on the various committee web pages of the IFTA, Inc. website.

ACTION ITEM 18-1Q07:

IFTA, Inc. will post, on each IFTA Committee web page, the Committee volunteer form.

A need for standardized term limits was recognized. The Board recommended all IFTA committee charters include a provision regarding standardized term limits of two years with a maximum of three 2-year terms.

Term limit exceptions can be presented to the Board for approval, allowing committees greater flexibility in locating replacements for outgoing members. It was also recommended that a one-year absence clause be incorporated into the charter for members whose term limits are expiring with no volunteer set in place to fill the soon-to-be vacancy.

Staggered term limits proposed by the DRC were also considered. The staggered term limit proposal offered that one representative from each region serve one 5-year term limit and the second regional representative serve one 6-year term limit. This would provide that no single region is left without a representative. These staggered term limits would also affect the industry representatives on the committee.

Motion: Mr. Greenawalt moved to approve the DRC recommendation to stagger the committee term limits as determined by the committee. Mr. Bryer seconded the motion. The motion passed.

ACTION ITEM 19-1Q07:

IFTA, Inc. will incorporate the recommended revisions to the various IFTA committee charters. After amending the charters, IFTA, Inc. will forward the revised documents to the committees and include an explanation of the amendments proposed by the Board. The committees will then review the revised charters and provide their comments to the Board changes as well as offer any additional amendments by the April 2007 Board Meeting.

Strategic Plan

S.P. II.1.B. Committee Best Practices Guide

Under the IFTA, Inc. Strategic Plan of education and awareness, this action step is to create a Best Practices Guide for each of the IFTA committees. The Board determined that each committee would need to complete their Guide drafts by September 1, 2007, for review during the 4Q07 Board Meeting. Additionally, each committee will be asked to provide a volunteer that would participate on a special subcommittee. As directed under S.P. II.1.B.3, this subcommittee will draft chapters on cooperation among administrative, law enforcement, and audit functions.

ACTION ITEM 20-1Q07:

Committee Board Liaisons will contact and request the IFTA Committees to provide a draft of their Best Practices Guide's by September 1, 2007. The Board will then review these drafts during the 4Q07 Board Meeting. Additionally, each committee will be asked to submit a volunteer for participation on a special committee. This committee will review each committee's Guide and incorporate chapters on cooperation among administrative, law enforcement and audit functions of IFTA.

S.P. II.2.A. Special Committee re Training of Committee Chairs

The Board determined that a special committee should be established to assist in training all IFTA Committee Chairs and Vice-Chair representatives. It was recommended that this committee consist of ex-officio members from each committee. IFTA, Inc. will compile a list of ex-officio committee members and provide this list to the Board for review during the 2Q07 Board Meeting. This list will assist the Board in procuring volunteers for the special committee that will draft a guide outlining the roles and responsibilities of a committee Chair and Vice-Chair. This guide would be used as a tool to assist and train incoming Chairs and Vice-Chairs on how to be more successful and productive in their role on the committee.

ACTION ITEM 21-1Q07:

IFTA, Inc. will compile a list of Ex-Officio committee members from each of the various IFTA Committees for presentation to the Board by the 2Q07 Board Meeting.

S.P. III.A.2. and III.A.3. Partners and Partnering Issues

A preliminary list of partners has been compiled by IFTA, Inc. Initial contacts have been made with those identified. The Board recommended IFTA, Inc. continue to reach out and establish a rapport with such partners as well as contacting those in attendance at the AAMVA Fall Workshop. IFTA, Inc. is also looking into contacts and partners within CAFTA.

S.P. IV.D.2., IV.E.4., IV.F.1. and 2. Contingency Plan, Single Dues Structure, Succession Plans
IFTA, Inc. continues to draft a Contingency Plan that will include a succession plan. A revised Contingency Plan will be provided to the Board for discussion during the April 2007 Board Meeting. The subcommittee reviewing a single dues structure for IFTA first met prior to the Board Meeting and is looking for guidance from the Board. Several areas of concern were addressed and included the IFTA, Inc. Clearinghouse revenue and expenses, IFTA meeting revenue and losses, as well as the differences in membership dues for IFTA and IRP.

ACTION ITEM 22-1Q07:

The Single Dues Structure Subcommittee is to review the IFTA, Inc. Clearinghouse expenses, IFTA, Inc. investments income, and travel expenses for reimbursement.

S.P. V.I.B. Enforcement Provisions in IFTA

For the most part, the IFTA Agreement is silent on IFTA enforcement. IFTA FTFBP #14-2005 does amend the Agreement, however, to include a definition for roadside enforcement. This amendment was effective January 1, 2007. Roadside enforcement is defined as "...necessary action, by those persons within a jurisdiction, charged with inspection or compliance checks of qualified vehicles being operated within the jurisdiction. It includes any activity by authorized personnel at any permanent or temporary weight or inspection site or any other location as deemed appropriate by the jurisdiction."

The Strategic Plan recommends including enforcement in the IFTA Agreement. During the March committee meeting in North Carolina, the LEC intends to consider language for future ballot proposals regarding roadside enforcement. The committee is interested in contacting membership regarding their ability to enforce IFTA at the roadside. An open dialogue between the IFTA committees and LEC was recommended by the Board to begin discussions and pursuit of IFTA roadside enforcement.

ACTION ITEM 23-1Q07:

The LEC will be charged with starting a dialogue between the IFTA ASSC and IFTA APC to open communications regarding enforcement in IFTA. The committees will work in tandem reviewing the governing documents to determine how IFTA can be active in the enforcement of IFTA, referencing the definition of roadside enforcement (Article R258), which became effective January 1, 2007.

Potential Board Sponsored Ballots for 2007

Unprocessed Returns Issue

The review teams do not separate unprocessed returns during a program compliance review as a separate citing. As a result, IFTA, Inc. has not been able to provide specific information regarding unprocessed returns. If a jurisdiction held a return because it was unprocessable, it would have been identified in the PCR as an untimely finding. Unprocessable returns can be identified by reviewing transmittal data received.

The Board requested that IFTA, Inc. create a report through the IFTA, Inc. Clearinghouse that would identify unprocessable returns. This report is to be provided to the Board for further discussions during the 2Q07 Board Meeting. The report will review original returns over a full calendar year and review back to the calendar year of 2005.

ACTION ITEM 24-1Q07:

IFTA, Inc. will run a report through the IFTA, Inc. Clearinghouse that reviews original returns over a full calendar year going back to 2005. This report will focus on outstanding, unprocessable, or untimely filed returns. IFTA, Inc. will present its findings to the Board for discussion in supporting the Board's position on unprocessable returns and a possible ballot proposal that was withdrawn in 2006.

Committee and Jurisdiction Sponsored Ballots (Possible)

The Board discussed possible ballot proposals expected from the various IFTA Standing Committees and member jurisdictions. Interest, Annual Reports, exemption database, audit credits and sighting reports and inspection requirements were all considered. The deadline for submitting ballot proposals for 2007 is

March 23. It was opined that, since IFTA obligates membership to conduct audits, it might be considered appropriate to obligate membership to conduct enforcement as well.

IFTA, Inc. Financial Report

Ms. Turner provided the IFTA, Inc. financial report. The Board reviewed the IFTA, Inc. investment statements ending 12/31/06 as well as reviewing the IFTA, Inc. portfolios. Ms. Turner announced that the organization remains financially sound.

Nominating Committee Best Practices Guide

The Board reviewed the IFTA Nominating Committee Best Practices Guide. Amendments were recommended by the Board.

Motion: Mr. Greenawalt moved to accept the IFTA Nominating Committee Best Practices Guide as amended. Mr. Bryer seconded the motion. The motion passed.

ACTION ITEM 25-1Q07:

IFTA, Inc. will revise the IFTA Nominating Committee Best Practices Guide as amended by the Board and post the completed document to the IFTA, Inc. website on the Board of Trustees web page.

Adjournment

Following the conclusion of the business discussions, the Board moved to adjourn the First Quarter 2007 IFTA, Inc. Board of Trustees Meeting.

Motion: Mr. Bryer moved to adjourn the First Quarter 2007 IFTA, Inc. Board of Trustees Meeting. Mr. Greenawalt seconded the motion. The motion passed.

ACTION ITEMS RESULTING FROM THE 1Q07 BOARD MEETING

ITEM	ACTION	PAGE
1	IFTA, Inc. will research and provide operating budget estimates for the expansion of the IFTA, Inc. Clearinghouse servers as outlined in the written report provided by Jason DeGraf. These costs are to include the purchase of two additional servers and any required software necessary to maintain the server integrity and availability. These estimates are to be provided to the Board for consideration during the 2Q07 Board Meeting.	2
2	The IFTA Clearinghouse Advisory Committee will review the issue of interest earned against the funds netting account(s) and provide recommendations to the Board following their review. IFTA, Inc. will also request the banking industry to review this concern and provide recommendations that could be presented to the Board for consideration.	2
3	IFTA, Inc. will provide the Board with a copy of the amended IFTA, Inc. Clearinghouse Access Agreement for their review.	2
4	IFTA, Inc. is to continue assessing the budget for the 2007 July Annual IFTA Business Meeting. Upon receipt of the pertinent expenses, the registration fees are to be submitted to the Board for vote by email. The Pre-Information Packet for this meeting is to be posted by late March.	4
5	The Board will compose a letter to the IRP, Inc. Board regarding the combined IFTA / IRP Compliance Review Project. This correspondence is to address the various concerns between the two organizations' review processes as well as to request their continued support of the project.	4
6	The Board will vote, by Email, on the Industry Advisory Committee's (IAC) nominations of Mr. Gary Bennion to assume the position of Chair and Mr. Mahlon Gragen, ATC Leasing, as Vice Chair.	5
7	The IFTA Audit Committee will compile a set of guidelines for future closed, jurisdiction only sessions and present them to the Board for review during the 2Q07 Board Meeting. The Board recommends that the committee work with the IRP Audit Committee to complete this action item and seek additional input from the IAC. A presentation will be provided regarding jurisdiction only sessions and established guidelines at the July 2007 Annual IFTA Business Meeting.	5
8	The Agreement Procedures Committee (APC) will need to discuss the Board's comments on the APC Best Practices Guide and then review the document for changes or acceptance as drafted. The committee is to come to a majority decision as to whether any particular section or subject of the APC Best Practices Guide should be removed prior to its publication on the IFTA, Inc. website.	6
9	The Board will work on developing a process for the release of all of the committees' Best Practices Guides'. Both Ms. Craig and Ms. Hussey volunteered to work on this process and present their recommendations for release to the Board.	6
10	The APC is to create a new mock-up of the Annual Report as opposed to providing a list of recommendations on how to improve the current report forms (Strategic Plan Item II.1.D.1). To coordinate the completion of this action item, the committee is advised to work in three separate steps:	6

ACTION ITEMS RESULTING FROM THE 1Q07 BOARD MEETING

ITEM	ACTION	PAGE
	<ol style="list-style-type: none"> 1. Review the Annual Reports for drafting a revised mock-up; 2. Present recommendations to the Board regarding the revised mock-up report form; and 3. Discuss and incorporate any Board comments or suggestions received from the revised mock-up report form. 	
11	The APC Board Liaisons will submit the Board solicited candidates as possible Western Regional representatives to replace an outgoing committee member. It is the committee's decision as to which nominee to appoint and present to the Board for final approval by the 2Q07 Board Meeting.	7
12	Committee Board Liaisons will contact those IFTA committees that have not responded to the original request for volunteer participation on the Alternative Fuels Subcommittee and inquire as to the availability of a volunteer to participate on the IFTA Alternative Fuels Subcommittee. Additionally, the subcommittee Board Liaison will review the complete list of volunteers, once received from each of the IFTA committees, and appoint one (1) volunteer from each committee to comprise the makeup of this special subcommittee.	10
13	IFTA, Inc. will publish a clarification in THE IFTA NEWS regarding provisions A310 and P1110.300 for the February 2007 edition. This clarification will assist jurisdictions when completing the IFTA Annual Report.	11
14	IFTA, Inc. is to forward a correspondence to the jurisdiction of California informing them of the Board's approval regarding the barcode request on the 2008 CA IFTA decals.	11
15	The Board shall forward a correspondence to the jurisdiction of Quebec explaining that, after researching the issue of the QC IFTA decal and over lamination that the QC IFTA decal is not out of compliance with the IFTA decal specifications. Additionally, the Jurisdictional Board Liaison will contact QC following the Board Meeting to explain the Board's decision and inform QC that their IFTA decals have not been, nor are they currently, out of compliance in relation to lamination and over lamination.	11
16	The Board will poll those jurisdictions that voted against IFTA FTFBP #12-2006. This poll will inquire as to their reasoning for not supporting this particular ballot and inquire as to whether their position would be reconsidered should the ballot language be amended. The Board will then forward their findings to IFTA, Inc. for compilation and discussion via a teleconference to determine whether the issue should be presented to membership as a revised ballot proposal. The deadline for submitting ballot proposals for the 2007 schedule is late March.	12
17	The IFTA Committees are to provide to IFTA, Inc. a list outlining all of their committee members and include their individual term limits. Upon receipt, these lists are to be posted on the various committee web pages of the IFTA, Inc. website.	12
18	IFTA, Inc. will post, on each IFTA Committee web page, the Committee volunteer form.	12
19	IFTA, Inc. will incorporate the recommended revisions to the various IFTA committee charters. After amending the charters, IFTA, Inc. will forward the revised documents to the committees and include an explanation of the amendments proposed by the Board. The committees will then review the revised charters and provide their comments to the Board changes as well as offer any additional amendments by the April 2007 Board Meeting.	13

ACTION ITEMS RESULTING FROM THE 1Q07 BOARD MEETING

ITEM	ACTION	PAGE
20	Committee Board Liaisons will contact and request the IFTA Committees to provide a draft of their Best Practices Guide's by September 1, 2007. The Board will then review these drafts during the 4Q07 Board Meeting. Additionally, each committee will be asked to submit a volunteer for participation on a special committee. This committee will review each committee's Guide and incorporate chapters on cooperation among administrative, law enforcement and audit functions of IFTA.	13
21	IFTA, Inc. will compile a list of Ex-Officio committee members from each of the various IFTA Committees for presentation to the Board by the 2Q07 Board Meeting.	13
22	The Single Dues Structure Subcommittee is to review the IFTA, Inc. Clearinghouse expenses, IFTA, Inc. investments income, and travel expenses for reimbursement.	14
23	The LEC will be charged with starting a dialogue between the IFTA ASSC and IFTA APC to open communications regarding enforcement in IFTA. The committees will work in tandem reviewing the governing documents to determine how IFTA can be active in the enforcement of IFTA, referencing the definition of roadside enforcement (Article R258), which became effective January 1, 2007.	14
24	IFTA, Inc. will run a report through the IFTA, Inc. Clearinghouse that reviews original returns over a full calendar year going back to 2005. This report will focus on outstanding, unprocessable, or untimely filed returns. IFTA, Inc. will present its findings to the Board for discussion in supporting the Board's position on unprocessable returns and a possible ballot proposal that was withdrawn in 2006.	14
25	IFTA, Inc. will revise the IFTA Nominating Committee Best Practices Guide as amended by the Board and post the completed document to the IFTA, Inc. website on the Board of Trustees web page.	15